

**Spanish Fork City**  
**General Plan Amendment Application**  
**Map Amendment(s)**



**40 South Main Street, Spanish Fork, UT 84660**  
**(801) 798-5000 Ext. 20 Fax (801) 798-5085**  
[www.spanishfork.org](http://www.spanishfork.org)

**Project Information**

Application Date:		Number (Office Use Only):
Property Address:		Existing Use:
Current Zone:	Proposed Zone (if applicable):	Proposed Use:
Current General Plan Designation:	Proposed General Plan Designation:	Acreage of Property:

**Applicant Information**

Applicant:		Property Owner:	
Address:		Telephone:	
City:	State:	Zip:	Alt. Telephone:
Email Address:		Fax:	

**City Development Process and Requirements**

<ol style="list-style-type: none"> <li><b>1. Staff Review Time:</b> Approximately 3 to 4 weeks prior to the Public Hearing date.</li> <li><b>2. Development Review Committee (DRC):</b> Held every Wednesday at 10:00 a.m.</li> <li><b>3. Planning Commission:</b> Held the first Wednesday of each month at 7:00 p.m.</li> <li><b>4. City Council:</b> Held the first and third Tuesday of each month at 7:00 p.m.</li> </ol> <p><b>All meetings are held in the City Council Chambers at 40 South Main Street in Spanish Fork.</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Pre-application meeting with City Planner</li> <li><input type="checkbox"/> General Plan Amendment Fee of \$100.00</li> <li><input type="checkbox"/> A map(s) that clearly shows the affected area</li> <li><input type="checkbox"/> A letter stating the purpose of the Amendment</li> <li><input type="checkbox"/> A letter stating support from 75% of the property owners within the boundary</li> <li><input type="checkbox"/> Legal description of property to be amended</li> </ul> <p><b>If any of these items are not submitted with the application City Staff maintains the right to return the application.</b></p>
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**General Plan Amendment Process**

After staff receives a completed application the Development Review Committee (DRC) will review the application and make a recommendation to the Planning Commission. The Planning Commission will then hold a public hearing (which must be noticed 10 days prior to the hearing) pertaining to the General Plan Amendment and either recommend supporting the Amendment or not. After the Planning Commission the City Council will also hold a public hearing on the Amendment and either approve, approve with changes or deny the request.

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applicant signature

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date