

**Spanish Fork City
General Plan Amendment Application
(Map Amendments)**

40 South Main Street, Spanish Fork, Utah 84660
(801) 804-4580 Fax (801) 804-4510
www.spanishfork.org



Project Information

Application Date:		Number (Office Use Only):	
Property Address:		Existing Use:	
Current Zone:	Proposed Zone (if applicable):	Proposed Use:	
Current General Plan Designation:	Proposed General Plan Designation:	Acreage of Property:	

Applicant Information

Applicant:		Property Owner:	
Address:		Telephone:	
City:	State:	Zip:	Alt. Telephone:
Email Address:		Fax:	

City Development Process and Requirements

- Staff Review Time:** Approximately 3 to 4 weeks prior to the Public Hearing date.
- Development Review Committee (DRC):** Held Wednesdays at 10:00 a.m.
- Planning Commission:** Held the first Wednesday of each month at 6:30 p.m.
- City Council:** Held the first and third Tuesday of each month at 6:00 p.m.

All meetings are held in the City Council Chambers at 40 South Main Street in Spanish Fork.

- Pre-application meeting with Planning Department
- General Plan Amendment Fee of \$300.00
- A map(s) that clearly shows the affected area
- A letter stating the purpose of the Amendment
- A letter stating support from 75% of the property owners within the boundary
- Legal description of property to be amended

If any of these items are not submitted with the application City Staff maintains the right to return the application.

General Plan Amendment Process

After staff receives a completed application the Development Review Committee (DRC) will review the application and make a recommendation to the Planning Commission. The Planning Commission will then hold a public hearing pertaining to the General Plan Amendment and either recommends to support the request or not. After the Planning Commission the City Council will also hold a public hearing on the General Plan Amendment and either approve, approve with alterations or deny the request.