

# Spanish Fork City Sign Permit Application

Spanish Fork City  
40 South Main Street, Spanish Fork, Utah 84660  
(801) 804-4580 Fax (801) 804-4510  
[www.spanishfork.org](http://www.spanishfork.org)

| Applicant Information  |              |      |
|--|--------------|------|
| Business Name:   |              |      |
| Address:   |              |      |
| Owner Information  |              |      |
| Owner's Name:  |              |      |
| Owner's Address:   |              |      |
| City:  | State:       | Zip: |
| Telephone:   | Mobile:      |      |
| Contractor Information   |              |      |
| Contractor:  |              |      |
| Address:   |              |      |
| City   | State        | Zip  |
| Telephone:   | Mobile:      |      |
| Owner's or Contractor's Signature (required):  |              |      |
| License Number:  | Date:        |      |
| Submittal Information (required)   |              |      |
| The owner and/or applicant must provide two (2) copies of the following information with the application.  |              |      |
| <input type="checkbox"/> Inventory of all existing signs on the property showing the type, dimensions, and location of each sign.<br><input type="checkbox"/> Fully dimensioned site plans and colored elevations showing the dimensions, design copy, and location of all proposed signage.<br><input type="checkbox"/> Plans indicating the scope and structural detail of the work to be done; including details on electrical, anchors, supports, footings, and materials.<br><input type="checkbox"/> Provide engineering for all signs.<br><input type="checkbox"/> Color, material, and letter samples when the sign is subject to design review.<br><input type="checkbox"/> Total estimated valuation of sign: \$ _____ |              |      |
| <b>NOTE:</b> Electrical maybe disconnected, or whatever means necessary to assure completion as approved. All applicable inspections must be completed and signed.   |              |      |
| Electric Information (if required)   |              |      |
| Single Phase:  | Three Phase: |      |
| Breaker Size:  | Amps:        |      |
| Sign Permit Fees   |              |      |

| Temporary Power              | \$           |       |
|------------------------------|--------------|-------|
| Electric Fee                 | \$           |       |
| Electric Meter               | \$           |       |
| Set-up Fee                   | \$           |       |
| Sign Permit Fee              | \$           |       |
| Plan Check Fee               | \$           |       |
| 1% State Fee                 | \$           |       |
| <b>Total Fee</b>             | <b>\$</b>    |       |
| <b>Total Valuation</b>       | <b>\$</b>    |       |
| City Office Use Only         |              |       |
| Permit #                     | Zone:        |       |
| Planning Department:         | Date:        |       |
| Building Official:           | Date:        |       |
| Comments from City Officials |              |       |
|                              |              |       |
| Inspection Record            |              |       |
| Footing                      | Approved by: | Date: |
| Underground Power            | Approved by: | Date: |
| Permanent Power              | Approved by: | Date: |
| Final                        | Approved by: | Date: |